

Report to: Scrutiny

Date: 3 September 2018

Title: Scrutiny Annual Work Programme 2018/2019

Report of: Catherine Knight, Assistant Director of Legal and Democratic Services

Ward(s): All

Purpose of report: For the Scrutiny Committee to agree its Annual Work Programme for 2018/2019 prior to it going to Cabinet on 24 October 2018 and to Full Council for approval on 14 November 2018.

Decision type: Non-key

Officer recommendation: (1) That the Scrutiny Committee agree its work programme as set out at Appendix A.
(2) That the Scrutiny Committee consider the Review Request which was previously put forward by Councillor Holt as set out at Appendix B.

Reasons for recommendation: To meet the requirement of the Council's Constitution with regard to the preparation, execution and adjustment of the work programme.

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1 Information

- 1.1 Scrutiny is a process for councillors to review decisions and policies of the Council and Cabinet, and to consider whether they are right for the Borough. Scrutiny gives councillors the opportunity to explore issues in depth and undertake reviews on specific topics where appropriate as well as examine the Council's performance.
- 1.2 It is usual for Committees to agree their work programme at the first meeting of a new Council year. For the Scrutiny Committee, the work programme may require more flexibility than some other committees, to allow for the scrutiny of emerging issues during the year. However, there are a number of on-going issues that form the normal part of the Committee's business, such as monitoring of the Council's performance and the Council's budget.
- 1.3 These standard items, together with some further items which officers are

suggesting be considered, are included in a draft work programme set out at Appendix A.

- 1.4 Any new topics which are suggested and agreed by the Committee would then be brought forward, initially in the form of a scoping report, to a future meeting for further consideration.
- 1.5 Scrutiny Procedure Rule 7.1 requires the Work Programme to be reviewed on an annual basis in liaison between the Scrutiny Committee, the Cabinet and the Corporate Management Team before being submitted to Council for approval.

2 Financial appraisal

- 2.1 There are no direct financial implications as a result of this report. The Scrutiny Committee has a limited budget for use when undertaking scrutiny reviews if required.

3 Legal implications

- 3.1 There are no legal implications arising from this report.

4 Risk management implications

- 4.1 There is no requirement for an analysis of risk.

5 Equality analysis

- 5.1 An equalities impact assessment is not considered necessary for this routine report. Individual projects and service areas are subject to separate equality analysis as part of the Council's wider equality programme.

6 Appendices

- Appendix A – Scrutiny Committee Work Programme 2018/2019
- Appendix B – Scrutiny Review Request

7 Background papers

The background papers used in compiling this report were as follows:

- None